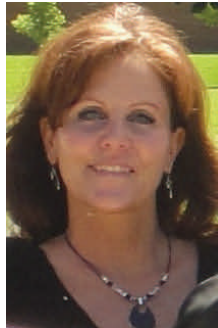




Mission Statement

The purpose of the Granite Association of Educational Office Professionals shall be to provide personal and professional growth, leadership, and service opportunities to all educational office professionals; to provide quality training; to provide continuous study of the challenges facing educational office professionals; to recognize achievements; and to foster good fellowship.

GAEOP is an affiliate of the Utah Association of Educational Office Professionals and the National Association of Educational Office Professionals



Teresa Himmelberger
GAEOP President

Teresa's Tidbits

Have you ever felt like there are days that nothing seems to be going right? I think most of us have had at least a few of those. I was visiting with a secretary not too long ago at her desk and I noticed a sign pinned up on her bulletin board. I asked her where she got it and her reply was priceless. She said, "I was having a really bad day and needed something to get me out of the dumps, so I looked up inspirational quotes and then put this together". I immediately asked her if I could share it. What a great way to look at a bad day. Thanks, Jodi! (See page 8)

I had the opportunity a few years back to attend a class on positive thinking. I kept the list that was handed out, to remind me of ways to have a positive outlook on life. Here are just a few of my favorites from that list:

- ◆ Develop relaxing and meditating techniques. (Whenever my kids and I are having a bad day, our code word is GOOSFRABA, a word used to calm someone down.)
- ◆ Take small steps to move out of your comfort zone.
- ◆ Accept or decline other peoples emotions on your terms.
- ◆ Control your time: don't let others use it.
- ◆ Live in the present, not in the past.
- ◆ Change the words you use. Eliminate "if", "but", "must", "ought", and "should" from conversations.
- ◆ Smile with the eyes and not the mouth.
- ◆ Remember positive behaviors come from energy: find your own strategies for developing that energy.



I will never profess to be a pro at these, but it definitely gives me a chance to pause and reevaluate how I see things in life. As changes happen in our district, our first thought could be, "Great, just one more thing I have to remember", but if we take a few minutes, maybe grumble a little, then take a step back and look at how we, as office professionals can make the change happen, I think we will find the transition is not as bad as we originally thought. Our administrators look to us to keep our offices running smoothly, so let's show them what true office professionals we are. Change is inevitable throughout our lifetime; let's look at it as another learning chapter in our lives.

Come check out our "Treasures Sale" on October 10th (details on page 3). Also, I hope to see you at our Fall Social - *Monster Bash* on October 23rd (details on page 4).

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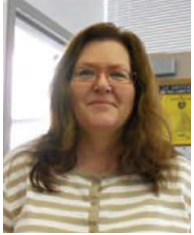
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*Teresa Himmelberger
GAEOP President
Together... We Can Sail On!*



High School Office Professionals

Submitted by: Karen Bowden, Senior High Board Member



Jeri Maples, Principal's Secretary - Kearns High School

I am the Principal's Secretary at Kearns High. I have worked at Kearns for almost three years and have enjoyed my time here. I previously worked eight years at Hunter High. One year as a records clerk and seven years as the Career Center Secretary. It too, was a great place to work. I am married and have six children. I also have 12 grandchildren who are my joy, delight and strength. I love Christmas and I'm almost finished shopping for this year's season. I recently graduated from LDS Business College with an Associate Degree in Applied Sciences with an emphasis on Executive Assisting. I also received an Accounting Certificate. I have been fortunate to meet and speak with many experienced secretaries this past year and have appreciated the help and encouragement I have received. I look forward to many more years with the District.



Georgia Vallejos, Principal's Secretary - Cyprus High School

I was born and raised in northern Indiana. I have lived in Johannesburg, South Africa; Grand Junction, Colorado; and Nanaimo, Canada. I moved to Salt Lake in 1982. I have visited England, Switzerland, Hawaii and Kwajalein. I have four children – two girls and two boys, who all live in the Salt Lake area. I have two granddaughters, ages 20 and 6. My husband passed away in 2004. My hobbies are knitting, crocheting, gardening, cooking and canning. I like horse riding, bike riding, travel and tap dancing. I have been the principal's secretary at Cyprus High School since 1990. My children all attended here, and also my granddaughter graduated from Cyprus.



Kristy Johnson, Career Center Secretary - Hunter High School

Hi, my name is Kristy Johnson. I work at Hunter High School as the Career Center Secretary. This is my 3rd year at Hunter and I absolutely love it. Before coming to Hunter, I was at East High School as a Principal's Secretary for 6 years. I love working in the schools and getting to know so many wonderful people. I've been married for 13 years. My husband and I met on a blind date at Lagoon (that's what FUN is!). He is from Pocatello, Idaho and I'm from West Valley City, Utah. After living in Idaho for 5 years, I tricked him into moving back to my hometown of West Valley where we've lived ever since. We have a spunky 6 year old daughter and are getting ready to welcome a baby boy in October. I love to travel to different parts of the country (haven't ventured international yet, but would love to go to England one day), bake yummy treats and attempt to grow things in my garden. But mostly, I love being around family! Whether it's my cozy little immediate family or my wild and crazy extended family, I can always rely on them to keep me entertained and laughing.

Top 10 Qualities of a Great Secretary

Information from Office Manager Today

- ◆ Organized and detail oriented.
- ◆ Puts the boss's and company's "best foot forward" since she will most likely come in contact with clients before the boss does.
- ◆ Always answers the phone and greets visitors with a smile on his/her face and in his/her voice.
- ◆ Has up-to-date skills and the ability to learn new skills and procedures with ease.
- ◆ Knows when to keep his/her mouth shut and when not to. Doesn't quibble over the small stuff.
- ◆ Listens well and presents solutions rather than dwell on problems.
- ◆ Presents a professional appearance and attitude at all times. Doesn't bring personal problems to work.
- ◆ Follows through quickly and efficiently with all tasks.
- ◆ Terrific spelling and grammar skills, and knows how to interpret the boss's hieroglyphics!
- ◆ Remembers the pressures the boss is under and doesn't bother the boss with every little problem.





Quilt \$ 10

Headbands \$ 1

Heart Shaped Glasses \$.50



Assorted gifts \$1-\$10

Cookbooks \$5

Birthday Cards 5/\$1

Clipboard \$1.50

GAEOP Treasures

Rummage Sale!

Friday, October 10th 3:30-5:30pm

(While supplies last)

Taylorsville High School ~ Commons Area

Find some treasures for your teachers, office staff or aides, party items, and maybe even a Christmas gift or two (cash or check only please)



Buttons, CD-R's and much more!

Nautical items ~ Preservers \$2.00



Set of 3 Paper lanterns \$ 7.00



GAEOP FALL SOCIAL

WHEN: THURSDAY, OCTOBER 23RD, 2014

WHERE: CHURCHILL JR. HIGH SCHOOL

3450 EAST OAKVIEW DRIVE (4275 SOUTH)

TIME: 5:30-7:00 PM



(ENTERTAINMENT BY: CHURCHILL JR. DANCE AND BALLROOM COMPANY)

MONSTER BASH

FOOD AND FUN

**COSTUMES OPTIONAL
PHOTO OP AVAILABLE**

ADULT GUEST (OPTIONAL)

BASKET DRAWINGS

**CATERED BY: APPLE SPICE JUNCTION
PASTA BAR/SALAD/BREADSTICKS**

COST ~ MEMBERS: \$ 10.00 PER PERSON

NON MEMBERS: \$ 11.50 PER PERSON

MEMBER: _____

ADULT GUEST: _____

**SEND PAYMENT TO:
CRIS BRIMLEY, CHURCHILL JR. HIGH
BY OCTOBER 10TH, 2014**



Bully Behind the Desk

submitted by Karen Bowden, Senior High Board Member

"Are you going to be the mean one?" That was the question I was asked by my children when I told them I would be a school secretary. They told me that there is always a nice secretary and a mean secretary in the office and again asked me, "So which one do you get to be?"

Sometimes we can be the bully on the other side of the desk and not realize it. Identifying a bully can be as small as a sarcastic answer to a student's question, intimidating the student with threats of telling the Principal or a phone call home, making insulting remarks to a student and then saying - "just joking". Even the roll of the eyes, because it's just one more thing to add to your busy day. Although many of our students are empowered with ways to confront a bully such as using verbal techniques or just walking away, they do not know what to do when bullying comes from someone in the office.

In the book, "Verbal Judo - The Gentle Art of Persuasion", by George Thompson and Jerry Jenkins, the authors state that tongue lashings are a major reason why people turn to drugs or alcohol. They simply don't feel worthy as individuals. In an interview held with more than 2000 prisoners, it was found that they had never heard words that made them feel good about themselves. They had never heard gentle encouragement or praise. Their lives had been full of relentless taunts, criticisms, and put-downs.

The following suggestions can be applied, not just behind the desk, but in any life situation:

- Believe there is good in the world.
- School Golden Rule - "Treat all children as you would want your children treated".
- Remember, not all children understand sarcastic remarks and may take them literally.
- Smile - If it's on your face, then it's in your emotion.
- Empower yourself with skills that will help you listen and speak with empathy.

Ask yourself, "Which secretary do I get to be today?"



October Is...



National Bullying Prevention Awareness Month is a campaign in the United States founded in 2006 by PACER's **National Bullying Prevention Center**. The campaign is held during the month of October and unites communities nationwide to educate and raise awareness of bullying prevention. National Bullying Prevention Awareness Month is recognized in communities across the United States, with hundreds of schools and organizations signing on as partners. Facebook, CNN and Yahoo! Kids have supported the month through media outreach and dissemination. PACER developed the initial campaign National Bullying Prevention and Awareness Week in response to the need to raise awareness of bullying, as it was historically viewed "a childhood rite of passage" and believed that bullying "made kids tougher", when the reality is that bullying has devastating effects such as school avoidance, loss of self-esteem,

increased anxiety, and depression. PACER reached out to the community through partnerships with education-based organizations such as National PTA, American Federation of Teachers and National Education Association to provide schools, parents and students with resources to respond to bullying behavior and to begin the shift of societal acceptance of bullying to social change of addressing the issue through education and support. PACER disseminated nationwide press releases through the partners and media channels, encouraging a call to action to educate the community about their role in bullying prevention, which provided the groundwork for the campaign to be consistently recognized as an annual event.



Our thoughts are with those who have lost loved ones or who are recovering from illness.

If you know of someone who has lost a loved one or is ill, please contact Teresa Himmelberger or Darla Williams.



Do you want to recognize a colleague for a recent accomplishment? Honor a fellow office professional for a recognition? Thank a friend for helping you on a project?

We want to hear from you so that we can let everyone know that Granite School District Office Professionals are awesome!

Please send kudos to Danielle Kitchen at dfkitchen@graniteschools.org

“Bark Less - Wag More” GAEOP Inservice

On September 18th, GAEOP provided an inservice opportunity for all office professionals. Tim Frost and Annette Brinkman presented information regarding communication and strategies to use to make the work place more enjoyable for everyone. One of the handouts included the following steps to have “A Happy Day”, they are:

- Tell 5 people “Good Morning!”
- Praise 3 people
- Celebrate 1 success
- Perform 1 random act of kindness

Watch your email for information regarding the next GAEOP inservice.



GAEOP Service Project



**HUMANE
SOCIETY
OF UTAH**

During the month of October, GAEOP will conduct a service project to help out the Humane Society. The following is some information about their needs. If you are like some people, pets are family members and if it was possible, you would adopt them all.

So, let's help out this great cause. We will be collecting donations at the Fall Social, or you can get your donation to any one of the GAEOP Board members up until October 31st.

Top 5 Wish List Items...

1. Kitten milk replacement (KMR)
available at any pet store or major store chain
2. Puppy milk replacement (Esbilac)
available at any pet store or major store chain
3. Dry Dog & Dry Puppy food
4. Dry Cat & Dry Kitten Food
5. Cat Litter (clumping or non-clumping)



Shelter Needs...

- Stainless Steel Food & Water Bowls
- Fleece blankets and towels (used or new)
- Cat and dog toys
- Cat and dog treats
- Dog Shampoo (regular and waterless)
- Canned dog and cat food
- Newspaper
- Disinfectant wipes
- Paper towels
- Bleach
- Powdered laundry detergent
- Trash bags (kitchen and liner trash bags)
- Sponges
- Anti-Bacterial dish soap
- Cleaning supplies (409, Mr. Clean, Windex, etc.)



Proofreading Tips

A recent Superintendent Snapshot discussed the importance of proofreading. Click [here](#) for the link. The following is a list of proofreading tips that will help make our proofreading efforts more effective.



- 1. Concentration is Key** - If you're going to spot mistakes, then you need to concentrate. That means getting rid of distractions and potential interruptions. Switch off the cell phone, turn off the television or radio and stay away from the email.
- 2. Put It On Paper** - People read differently on screen and on paper, so print out a copy of your writing. If you read aloud, your ear might catch errors that your eye may have missed.
- 3. Watch Out for Homonyms** - Homonyms are words that share the same spelling or pronunciation, but have different meanings. Switching *accept* with *except* or *complement* with *compliment* could be disastrous, so pay attention to them.
- 4. Watch Out for Contractions and Apostrophes** - People often mix *their* and *they're*, *its* and *it's*, *your* and *you're* and so on. If there is something that can hurt the credibility of your text, it is a similar mistake. Also, remember that the apostrophe is never used to form plurals.
- 5. Check the Punctuation** - Focusing on the words is good, but do not neglect the punctuation. Pay attention to capitalized words, missing or extra commas, periods used incorrectly and so on.
- 6. Read it Backwards** - When writing we usually become blind to our own mistakes since the brain automatically "corrects" wrong words inside sentences. In order to break this pattern you can read the text backwards, word by word.
- 7. Check the Numbers** - Stating that the value of an acquisition was \$10,000 instead of \$100,000 is definitely not the same thing. What about the population of China, is it 1.2 million or 1.2 billion? Make sure your numbers are correct.
- 8. Get Someone Else to Proofread It** - After checking all the previous points, do not forget to get a friend to proofread it for you. You will be amazed at the mistakes you've missed. A second person will also be in a better position to evaluate whether the sentences make sense or not.

Recipe Corner

Pumpkin Bread Pudding With Maple Cream Sauce

Nothing says Autumn like a warm, pumpkin-y dessert! Thanks to *Christy Margetts, Principal's Secretary at Rosecrest Elementary* for this month's yummy recipe. (*Christy guarantees that this is very low in fat & calories!*)



5-6 c. rustic, white bread, cut into cubes
 1 c. pumpkin spice eggnog
 1 c. milk
 4 eggs
 2/3 c. brown sugar
 2/3 c. white sugar
 1 c. pumpkin puree
 3 TBL. butter, melted
 1 tsp. cinnamon
 ½ tsp. ginger
 Dash of clove
 1 tsp. vanilla extract
 Reserve an additional: ¼ c. sugar & ½ tsp. cinnamon

Preheat oven to 350 degrees. In a bowl, pour eggnog and milk over bread and stir to coat. In a separate bowl, whisk eggs with brown and white sugar. Add pumpkin, butter, spices and vanilla. Add to the bread mixture. Stir well. Pour into an 11 x 17 inch baking dish. Sprinkle top with cinnamon and sugar mixture. Bake for 45-60 minutes, until set.

Serve with maple cream sauce and whipped cream.

Maple Cream Sauce:

¾ c. maple syrup
 ½ c. cream
 1 ½ TBL. butter
 ½ tsp. pumpkin spice

Combine all ingredients in a sauce pan. Bring almost to a boil. Sauce will thicken as it cools. Serve over pumpkin bread pudding.

Each month a recipe will be featured from one of the GAEOP cookbooks.



Happy Birthday to You!

Happy Birthday to the following GAEOP Members:



Ann Astin - October 3
Prevention & Student Placement

Kathy Delli - October 4
Educational Technology

Carol Berlin - October 5
Teaching & Learning

Judy Godoy - October 5
Kennedy Jr. High

LaVerne Crocker - October 7
Western Hills Elementary

Pam Bullock - October 10
Jackling Elementary

Jaquelin Hale - October 10
Oakridge Elementary

Michelle Dean-Jackman - October 13
Skyline High

Cheryl Boynton - October 14
West Lake Jr. High

Leanne Helbling - October 16
Crestview Elementary

Amy Torres - October 19
Kearns Jr. High

Julianne Hamblin - October 23
Fox Hills Elementary

Virginia Cervantes - October 24
Eisenhower Jr. High

Kim Dixon - October 24
Accounting

Wendy Cochran - October 25
Eisenhower Jr. High

Dawn Binyon - October 25
Valley Jr. High

Sarah Crossland - October 28
Custodial Services

Jane Bracken - October 31
Vista Elementary

Maria Guevara - October 31
West Lake Jr. High



1. *Make good friends*

2. Express Thankfulness

3. Actively pursue goals



4. Do what you're good at often

5. GIVE



6. DON'T SINGLE MINDEDLY

CHOOSE STUFF

7. Live the life you want to live

Welcome New GAEOP Members!



The following is a list of new GAEOP members...welcome aboard! So happy to have you part of our crew. If your name is missing from this list or you want to join GAEOP, please contact Ashley Beesley at abeesley@graniteschools.org or Teresa Himmelberger at tdhimmelberger@graniteschools.org.

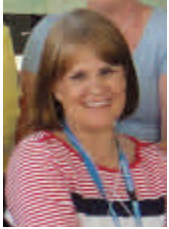
- Karin Allen - *Eastwood Elem.*
- Wendy Atkinson - *Transportation*
- Randi Beagley - *Kearns High*
- Michelle Berry - *Food Services*
- Jeri Lynn Bliss - *Jackling Elem.*
- Jane Bracken - *Vista Elem.*
- Pam Bullock - *Jackling Elem.*
- Jesie Canning - *Payroll*
- Karen Charboneau - *Food Services*
- Marguerita Davilla-Telck - *Matheson Jr.*
- Debra Dutson - *Granite Peaks*
- Karen Elkins - *Western Hills Elem.*

- Deanne Hampson - *Eastwood Elem.*
- Gloria Hernandez - *Human Resources*
- Alberta Hertel - *Sandburg Elem.*
- Verneita Hunt - *Human Resources*
- Corinne Jones - *Transportation*
- Bonnie Linder - *Brockbank Jr.*
- Jessica Lokeni - *Granger High*
- Jeri Maples - *Kearns High*
- Rossy Martinez - *Granger High*
- Stephanie Matsamas - *Sandburg Elem.*
- Stefanie Meier - *Plymouth Elem.*
- Lourdes Montes - *Copper Hills Elem.*

- Debbie Okelberry - *Granger High*
- Elizabeth Peterson - *Hillside Elem.*
- Andrea Petty - *Granger High*
- Keelee Powell - *Orchard Elem.*
- Linda Rodriguez - *Cottonwood High*
- Teri Richman - *Hunter High*
- Barbara Ross - *Bacchus Elem.*
- Carolyn Simons - *Cyprus High*
- Julie Shorts - *Kearns High*
- Nicole Smauldon - *Granger Elem.*
- Katie Tibbitts - *Jones Center*
- Tiffany Vandertoolen - *Bates Center*

Meet your GAEOP Crew

Cindy McCleve - GAEOP Historian



I am the new Principal's Secretary at Matheson Junior High. Previously, I worked for 2 years at the district office in the Curriculum and Instruction department with the Music, Fine Arts, English, and Instructional Coaching Specialists. I really enjoyed working with the wonderful people there. Prior to that, I worked at Pleasant Green Elementary for 1 year as the Principal's Financial Secretary, at Gerald Wright for 5 years as the lunch secretary and at Redwood Elementary as a Title I Aide for 7 years. I have been married to my wonderful husband for 41 years. We have 6 beautiful married children and 10 ½ grandchildren - 5 boys and 5 girls with another girl on the way. I have 4 horses that keep me very busy in my spare time. I love to trail ride and ride in my Riding Club, the Silver Spurs. I love to swim in the pool with the grandkids in the summer. I am looking forward to my new adventure at Matheson.



Ashley Beesley - GAEOP Membership



I have worked for Granite School District for 8 years. Currently, I work in Teacher and Administrator Induction and Intervention (i.e. Staff Development) and I absolutely love my job. I'm really excited to be serving on the GAEOP board - I think it's an amazing organization! I don't have a lot of spare time, but when I do, I like to read and travel. I'm also a die hard Green Bay Packers fan - Go Pack Go!!

Elaine Wright - GAEOP Administrative Board Member



I have worked for Granite School District for 21 years, the last ten of which have been as the School Accountability Services secretary over high schools and elementary schools. I started my career with Granite at Bonneville Junior High School, where I was the Counseling Secretary and Principal's Secretary. After taking three years off to be a "mission mom" in Russia, I came back to Granite as the Energy Management Secretary, auditing and paying all the utility bills for the District. I lost my sweetheart and best friend three years ago, but I still have six wonderful children, five amazing daughters/sons-in-law, and 15 ½ smart and darling grandchildren. I love to read and travel, especially with family. As the GAEOP Administrative Board member, I want you to know I will help and serve you any way I can.

Carol Berlin - GAEOP Executive Board Member



I grew up in the Holladay area, attending Hill View Elementary, Granite Park Jr. and Granite High. (You may have noticed that ALL of these schools have been closed, and yes, Granite Park counts because only the name remains. And, no . . . I am not bitter.) I also attended the University of Utah. :D I have worked for the District since 2000. My husband Brian and I have been married for 30 years. We have 3 sons and 1 daughter-in-law. Some of our favorite things to do together are play board games, eat hamburgers at Hi-Mountain Drug in Kamas and visit family in Roosevelt. I enjoy baking, gardening, reading and walking on my lunch hour. I think Granite is a wonderful place to work. We are fortunate to have the GAEOP supporting and representing each of us as office professionals. I also feel fortunate, because of trainings and professional development days, to have friends throughout the District that make coming to work a pleasure.

Dates & Deadlines:

October 4, 2014	Yom Kippur
October 7, 2014	GSD Board Meeting - 7:00 pm
October 8, 2014	GAEOP Board Meeting - 4:15 pm
October 9, 2014	GAEOP Advisory Meeting - 9:30 am
October 10, 2014	GAEOP Treasures Sale (see page 3)
October 13, 2014	Columbus Day
October 16, 2014	Bosses Day
October 16-17, 2014	Fall Recess (Schools & D.O. Closed)
October 20, 2014	LINK, November Issue Articles Due
October 21, 2014	GSD Board Study Session
October 23, 2014	GAEOP Fall Social (see page 4)
October 31, 2014	End of Term - no school
October 31, 2014	Halloween

OPEN ENROLLMENT

October 6 - 22, 2014

IMPORTANT INFORMATION

A \$50 LATE FEE will be charged to employees who fail to waive or complete their 2015 elections during open enrollment

March 13-14, 2015	UAEOP Annual Conference Salt Lake City
June 10, 2015	GAEOP Professional Development Day Location TBA
July 22-25, 2015	NAEOP 81 st Annual Conference & Institute Buffalo, New York



“The Link” is published 10 times per year for approximately 500 secretaries of Granite School District. Contributing materials are welcome and should be sent to the editor via email:

Danielle Kitchen

School Accountability Services
385-646-4525
dfkitchen@graniteschools.org

We reserve the right to accept, edit, or reject any material submitted. The deadline for contributing materials is the 20th of each month.

GAEOP is affiliated with:
UAEOP

Utah Association of
Educational Office Professionals
NAEOP

National Association of
Educational Office Professionals

TOGETHER WE CAN.....



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Visit Our Website

www.gaeop.weebly.com

Granite School District
2500 S State Street
Salt Lake City UT 84115

2014-2015 GAEOP Board Members

President - Teresa Himmelberger
Advisory, Meet and Confer
Payroll Office
385-646-4311
tdhimmelberger@graniteschools.org

Vice President - Kari Parry
Nominations/Elections
Taylorsville High
385-646-6903
kmparry@graniteschools.org

Secretary - Darla Williams
Birthdays, Well Wishes
Hunter Elementary
385-646-4876
dlwilliams@graniteschools.org

Treasurer - Kathryn Roos
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385-646-4340
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Membership - Ashley Beesley
PSP/GCOP
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abeesley@graniteschools.org

Part Time Board Member - Marie Orton
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385-646-6042
morton@graniteschools.org

Elementary Board Member - East Leanne Helbling
Office Professional Week
Crestview Elementary
385-646-4804
ldhelbling@graniteschools.org

Elementary Board Member - West Stephanie Rees
Ways and Means, Weebly
Diamond Ridge Elementary
385-646-4858
srees@graniteschools.org

Junior High Board Member Cristine Brimley
Fall Social
Churchill Jr. High
385-646-5144
cbrimley@graniteschools.org

Senior High Board Member Karen Bowden
Evening of Recognition Dinner
West Lake Jr. High
385-646-5254
kdbowden@graniteschools.org

Administrative Board Member Elaine Wright
Office Professional Week
School Accountability Services
385-646-4535
ewright@graniteschools.org

Executive Board Member Carol Berlin
Scholarships and Awards
Teaching & Learning
385-646-4513
clberlin@graniteschools.org

2014-2015 Advisory Committee

- Don Adams - Assistant Superintendent, Support Services
- Donnette McNeill-Waters - Human Resources
- Verneita Hunt - Human Resources
- Jane Lindsay - School Accountability Services
- Emme Liddell - Taylorsville High School
- Tina West - Rosecrest Elementary School
- Teresa Himmelberger - Payroll Office
- Kari Parry - Taylorsville High School
- Karen Bowden - West Lake Jr. High School
- Darla Williams - Hunter Elementary School
- Elaine Wright - School Accountability Services

The advisory committee meets the 2nd Thursday of each month to discuss issues concerning the Granite School District office professionals.