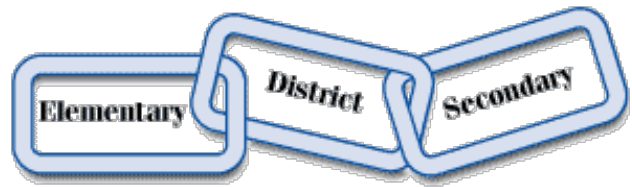


The Link

GAEOP



Volume 4, Issue 9

June/July 2013

Newsletter of the Granite Association of Educational Office Professionals

The purpose of the Granite Association of Educational Office Professionals shall be to provide personal and professional growth, leadership, and service opportunities to all educational office professionals; to provide quality training; to provide continuous study of the challenges facing educational office professionals; to recognize achievements; and to foster good fellowship.

Inside this Issue:

1. Vickie's Vibes
Amy's Ramblings
2. Getting to know you
Happy Birthday
3. Calendar
NAEOP Conference
Condolences
4. GAEOP Professional
Development Day
5. GAEOP Board



Vickie's Vibe's

As the school year comes to an end, and we try to get all the things accomplished on our list, take a moment and pat yourselves on the back for a successful year. I know we had many experiences throughout the year that made us stronger, more knowledgeable, confident, and a bit crazy. At times, I have needed assistance and thank goodness we have such a great village to offer support.

I want to thank each of you for the support you have shown me this last year. I urge each of you to become involved in GAEOP. You can make a difference by signing up to serve on a committee. As the saying goes "You shouldn't complain if you don't take the time to participate." You need to have your voice heard.

GAEOP board & committee hope to see each of you at the Professional Development Day on June 12th. The committee has a great day in store. Don't forget to bring your canned goods to help support the Utah Food Bank.

Have a great end of year.

Vickie Burrow
GAEOP President

Amy's Ramblings...

It's that time of year again, where we say goodbye to the school year, students, and teachers. While we are in the spirit of saying goodbye I wanted to express how much I have enjoyed working on "The Link" as editor over the last few years. I have learned so much and have appreciated all of the input that has been shared by so many.



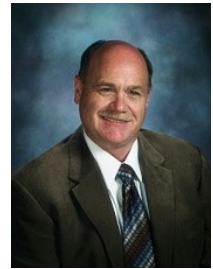
We are so lucky to have such a wonderful organization to support us as office professionals and I am grateful to have been a part of it. We have a great new board next year and I hope that everyone takes the opportunity to get to know them. Go to the GAEOP functions; you will gain much in knowledge and in friends. Thanks again for letting me ramble on so much!!!

Amy Torres
Link Editor

Getting to know our GAEOP Board...

David Rettie, Associate Director, Human Resources

I have various responsibilities in the HR department, one of which is hourly and contract secretaries. I have just completed my third year in Human Resources. Prior to HR I was the principal of West Lake Junior High for five years and was an assistant principal at various schools for seven years. I was a Physics and Math teacher at Olympus High for many years and then was the district Science Specialist for 5 years before going into administration. I love to spend time with my family, read, listen to music, cook, grill and garden. My wife is an elementary school teacher (6th grade) and I have two sons, one who just graduated from High School and one who will be a High School Sophomore next year. When I was in High School and College I traveled in the summer months as a member of the Wesley Bell Ringers. I have been in every state of the United States, the bordering Canadian Provinces, and have been to Russia (when it was the USSR) twice. Little known fact: when I first started teaching, I worked with Amy Torres' grandfather, took tickets at games with Amy's dad, and when I married my wife, we lived across the street from Amy and her family for a year and a half.



David Rettie
Human Resources



Happy Birthday to you! GAEOP Members

6/2	Danielle Kitchen	School Accountability	7/7	Leisl Leystra	Granger High
6/3	Angie Pester	Pleasant Green Elem	7/7	Kathy Woodruff	Jefferson Jr. High
6/4	Debbie Okelberry	Granger High	7/9	Betty Kresser	Cottonwood High
6/10	Sandra Riches	Cottonwood High	7/12	Lynda Weiner	Kearns Jr. High
6/12	Michelle Yeates	Hunter Jr. High	7/13	Judy Glaittli	Beehive Elem
6/12	Stefanie Meier	Plymouth Elem	7/16	Irene Schiers	Hunter High
6/19	Carla Park	Taylorville High	7/18	Nancy Heckenliable	Kearns High
6/20	Jackie Percy	Jefferson Jr. High	7/19	Karen Harrison	Granite Peaks
6/22	Dixie Swiatocha	Hunter Jr. High	7/21	Lynette Mayhew	Maintenance
7/3	Claudia Edvalson	Hunter High	7/24	Christy Rasmussen	YESS
7/4	Cindy McCleve	Curriculum	7/27	Jody Lougy	Farnsworth Elem
7/5	Nancy Jensen	Human Resources	7/30	Lisa Boman	Millcreek Elem
7/6	Jennifer Vargo	Kennedy Jr. High			

MARK YOUR CALENDARS...

6/5	World Environment Day	7/4	Independence Day
6/6	Last Day of School	7/14	Bastille Day
6/12	GAEOP Professional Development Day	7/24	Pioneer Day
6/14	Flag Day	7/28	Parents Day
6/16	Father's Day		
6/21	First Day of summer		



The Utah Association of Educational Office Professionals is proud to host the Fall 2013 NAEOP Institute. The Institute will be held October 11-13, 2013, in Salt Lake City, Utah. This Institute will provide 15 hours of PSP credit.

This is a great opportunity to fire up your professional toolbox, avoid burnout and network with other office pros from around the country. We've arranged great classes – Communication; Ethics; Writing, Grammar & Proofreading; Resumes & Interviews; Secrets of Happiness at Work, and in-depth technology topics.

Detailed registration can be found at www.naeop.org or you can contact one of the chairmen.

We're looking forward to discovering if your "coals are smoldering" or if your "flames are hot and high"! If you have any questions, please contact Institute co-chairs:

Sherry Wilson, CEOE

(slwilson@graniteschools.org; 385.646.4302)

Kathy Goodfellow

(kgoodfellow@graniteschools.org; 385.646.4523)



**We send our heartfelt condolences at this sad time
You are in our thoughts!
Bonnie Smith - Evergreen Jr. High
Father passed away**



GAEOP Professional Development Day

Wednesday June 12th is the day

Classes & prizes hip hip hooray

We've got spirit how about you

Wear your favorite team attire true

Friendly faces, yummy food to delight

Fun to have by all, will truly be a sight

Registration check in starts at 7:00 am

Granite Education Center

2500 So. State St.

Park in the North West parking lot off of Main Street

See you there!



**Next Article
Deadline:**

**May
25th**

"The Link" is published 10 times per year for approximately 500 secretaries of Granite School District. Contributing materials are welcome and

Should be sent to the editor via email at: antorres@graniteschools.org

We reserve the right to accept, edit, or reject any material submitted. The deadline for contributing materials is the 25th of each month.

Thanks so much for your interest and suggestions.
Amy Torres, Editor
Kearns Jr. High
385-646-3501

GAEOP is an affiliate of the National Association of Educational Office Professionals.

GRANITE SCHOOL DISTRICT
2500 So. State Street
Salt Lake City, UT 84115



Get into the
Swing of things,
Be a part of Something!
2012-2013

2012-2013 GAEOP Board and Board Assignments

President , Vickie Burrow

Eastwood Elementary
385-646-4816
vlburrow@graniteschools.org

Vice President, Jan Richardson

Truman Elementary
385-646-5044
jerichardson@graniteschools.org

Secretary, Carolyn Simons

Cyprus High
385-646-6220
casimons@graniteschools.org

Treasurer, Teresa Himmelberger

Payroll
385-646-4311
tdhimmelberger@graniteschools.org

Historian, Natalie Yates

Bonneville Jr. High
385-646-3100
nyates@graniteschools.org

Membership, Kari Parry

Taylorville High
385-646-6903
kmparry@graniteschools.org

Elementary Board Member, East

Leanne Helbling
Crestview Elementary
385-646-4804
ldhelbling@graniteschools.org

Elementary Board Member, West

Stefanie Meier
Plymouth Elementary
385-646-4978
sxmeier@graniteschools.org

Junior High Board Member

Deann Jensen
Bennion Jr. High
385-646-5114
djensen@graniteschools.org

High School Board Member

Betty Kresser
Cottonwood High
385-646-5269
bpkresser@graniteschools.org

"The Link"

Editor, Amy Torres
antorres@graniteschools.org
Recipe Corner, Teresa Himmelberger
tdhimmelberger@graniteschools.org

Administrative Board Member, Colleen Lynch

Human Resources, Benefits
385-646-4528
ctlynch@graniteschools.org

Executive Board Member, Merilynn Boekweg

Business Administration
385-646-4594
msboekweg@graniteschools.org

PSP/GCOP, Gay Lynn Osness

Bennion Jr. High
385-646-5114
glosness@graniteschools.org

Publications, Amy Torres

Kearns Jr. High
385-646-3501
antorres@graniteschools.org

Ways and Means, Karen Phillips

Human Resources
385-646-4516
ksphillips@graniteschools.org

Advisory Committee

Dr. David Gourley,
Asst. Superintendent, D.O.
Donnette McNeill-Waters,
Director, D.O., H.R.
Dave Rettie,
Assoc. Director, D.O., H.R.
Launa Harvey,
Director, School Accountability Services, D.O.
GayLynn Osness, Bennion Jr. High
Vickie Burrow, Eastwood Elem.
Carolyn Simons, Cyprus High
Danielle Kitchen, School Services
Jan Richardson, Truman Elem.



CHECK OUT OUR NEW GAEOP WEBSITE!!!
[HTTP://GAEOP.WEBBLY.COM](http://GAEOP.WEBBLY.COM)