

THE Link

September 2023

Granite Association of Educational Office Professionals



ELEMENTARY | DISTRICT | SECONDARY

Mission Statement

The purpose of the Granite Association of Educational Office Professionals shall be to provide opportunities for personal and professional growth, leadership, service, networking and recognition to all educational office professionals.

GAEOP is an affiliate of the National Association of Educational Office Professionals

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GAEOP President's Message



Discussing coping strategies for dealing with change seems timely for our district. We have our new FOCUS student information system, a new phone system, new programs for safe walking routes and for injury

reporting, a fairly new format for print shop orders, and new ways of requesting technology help and retrieving training material (HALO). With the beginning of a new school year, many of you may also be dealing with new administrators, new co-workers, or maybe even new work locations or other procedural or environmental changes.

Julie Perine, from All Things Admin, makes some great points that I would like to share. I have combined parts of her articles along with some of my thoughts. Find her original articles [here](#). "Sometimes we can plan for change. Sometimes it is thrust upon us or happens without warning. Change is inevitable. And as much as we may resist it, without it we'd still be using rotary phones and manual typewriters. Change gets a bad rap, yet it can be a very positive thing. To survive in business today, every member of the team, especially administrative professionals, must identify, understand, and respond to change. But to thrive, you have to become a champion of change!

How you react determines whether you'll sink or swim. The ability to adapt isn't something most people are born with; it is something to be learned. And it all starts by embracing the Innovation Mindset, also referred to as the Growth Mindset.

What can help us deal with change?

- Seeing challenges as opportunities to learn and improve rather than obstacles to go around.
- Striving to understand the purpose or reason for the change.
- Looking for value in the new situation and objectively examining the pros and cons.
- Prioritizing problem-solving skills.

- Remembering that many of the beauties of nature come through change - such as changing seasons, life cycles, plant or tree growth, and caterpillars turning to butterflies.
- Having a positive attitude toward change makes it easier to adapt to new situations."

Not all changes are good, but likewise, not all changes are bad. Here are some positives I've noticed while reflecting on a couple of recent changes. Secretaries coming to the aid of others when asked how to print a class list, or drop a student, or how to find information. Some are sharing what they have learned. The I.S. Facilitators are addressing FOCUS issues as rapidly and thoroughly as possible. Now that we are asked to use HALO to submit work requests, it may take longer to type in the requested information than to ask over the telephone, but it is also a more efficient way for problems to be tracked, routed correctly, and then resolved. And it is building a reservoir of reference material for future use.

Change can be hard as it pushes us out of our comfort zone and requires adjustments to our thinking. However, I am extremely grateful that we are not still using rotary telephones and manual typewriters. I look forward to future advancements. Julie reminds us that "change is inevitable; growth is optional". I hope you choose growth. I wish you much success, and patience, as we strive to embrace change this year.

Gayna Breeze, CEOE
GAEOP President



"Be willing to change your point of view when you learn more." —From Brooke Jones with the Random Acts of Kindness Foundation.

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Going the Extra Mile “GEM” Award Nomination

Submitted by Dawnette Dial, GEM Awards Committee Chair



Have you ever wondered what the “Going the Extra Mile Award” is, and how people get it?

This award, also known as the GEM award, was implemented by the Granite Association of Educational Office Professionals (GAEOP) Executive Board to recognize outstanding office professionals who consistently excel in their duties or who have gone the extra mile for someone else in a specific way that deserves recognition.

•**Who can nominate?** Anyone including administrators, PTA, parents, teachers, students, and other office professionals.

•**Who can be nominated?** Amazing secretaries, receptionists, lunch clerks, attendance, counseling and career center clerks, bookkeepers, registrars, and other office staff who demonstrate exceptional service, aptitude, and dependability.

•**How do I nominate?** Use this [GEM Nomination Link](#) or this QR code and fill out the form. Contact Dawnette Dial ddial@graniteschools.org with any questions. The 2023-2024 GEM Award chair will be happy to assist you.



Can you think of at least one person right now whose attitude or actions have made a world of difference for you, or for the school, or the community? Take a minute to express your gratitude to that person by nominating them for the GEM award.

Welcomes / Transfers

Submitted by Kelly Oveson, GAEOP Vice President

If you, or someone you know, are new to the district or have recently transferred to a new office position, please reach out to Kelly Oveson to let him know so that you can be recognized in our newsletter and so that we can ensure that our records are accurate.



2023 Overall GEM Winner

Submitted by Ty Whiting, GAEOP Vice President



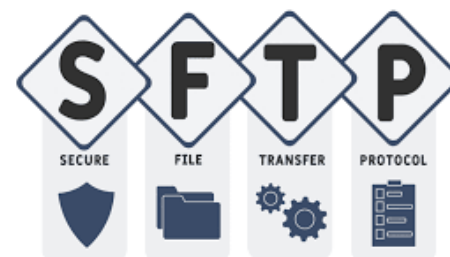
Kelly Oveson, Nutrition Services was the overall GEM winner for 2022-2023 school year. The award was presented to

Professional Development Opportunities

Submitted by Trinda Burdett, Educational Technology, GAEOP Secretary

We expect there will be a lot of training and learning using the new FOCUS software, make sure you reach out to the IS Facilitators if you have questions or need additional help using it.

Do you have to share information with outside entities that includes identifying information for students or staff? If so, make sure you are doing so with an approved method. This could include phone calls, secured shared folders, or email encryption. If you aren't sure how to encrypt an email in Outlook, check out this [PDF how to document](#) from our IS department on doing so. If you have large amounts of data to share or a large group that needs the information, that may require the help of someone from that department to do a Secure File Transfer.



If you have questions, please reach out to Trinda Burdett at tburdett@graniteschools.org

Potluck Party Recipe

Submitted by Dawnette Dial, Jr High Representative

Lemonade Bars

Graham Cracker Crust

1 Sleeve of Graham Crackers (about 8 crackers, crumbled)

1/4 Cup Brown Sugar

1/2 Cup Unsalted butter, melted

1/2 tsp Salt

Lemon Custard

3 Egg Yolks (Room Temperature)

1/2 Cup Lemon Juice Freshly Squeezed (About 4 Lemons)

1 Can Sweetened Condensed Milk 14 oz

1 Tbsp Lemon Zest (About One Lemon)

Whipped Cream

1 Cup Heavy Whipped Cream

3 Tbsp Powder Sugar

1 tsp Vanilla Extract

Extra

Zest of one lemon for topping



INSTRUCTIONS

Preheat oven to 350 degrees. Line an 8×8 or 9×9 with parchment paper. Spray with non-stick cooking spray. Add graham crackers to a food processor or zip lock bag and turn into coarse crumbs. Add all the ingredients for the graham cracker crust into a bowl and mix. Dump crust into prepared baking dish. Take the bottom of a glass or measuring cup and press the crust into the pan. Press crust up the side of the pan 1 inch.

Key Lime Pie Custard

Add egg yolks to a medium bowl and whisk. Add in the rest of the custard ingredients and whisk together. Pour onto crust. Bake for 10-12 minutes. The custard will still have a little wiggle to it. Once out of the oven, let the bars completely cool. Cover with plastic wrap and let it chill in the refrigerator for at least two hours. Chill overnight for the best results. After pie has chilled, remove from parchment paper. Cut into bars. Top with whipped cream and some fresh lemon zest.

Whipped Topping

With the whisk attachment, add heavy whipping cream, powdered sugar, and vanilla extract to a bowl.

Whip on high till you get soft peaks. About 3-5 minutes. Enjoy!

September is Natural Self Care Awareness Month

Submitted by Marguerita Davilla-Telck, GAEOP Vice President

September is **National Self Care Awareness** month and as Office Professionals who are constantly giving our minds and our time to our jobs, it is important to take time for you. Holistic wellness includes all characteristics of self – mental, physical, social, and emotional well-being, are all aspects of your ability to shine!

Taking care of yourself is an important job! If you do not fill your own pitcher, how can you expect to fill another person's cup?

Tips for quick self-care in the office:

Prepare for your day, the night before. Pack your lunch, set out clothing and have your breakfast ready for preparation.

Listen to something you want to hear while in route. Pick your favorite music or podcast, or just choose to be quiet.

Leave problems from home at home, as much as possible. There will be time as soon as you are off the clock to think about issues at home, and it will give you time to gain a different perspective.

Take small breaks throughout your day. Walk away from your computer for a few minutes. Stretch, and breathe deeply a few times, for a quick reset.

Keep your calm. As office professionals we are continually hit with others concerns. Let people know that they are important to you, but you may need a few minutes to address their concerns.

Smile. Giving people a smile, is often reciprocated, and has everyone involved feeling better about the day.

For more tips go to:

[275 Self-Care Ideas & Activities to Deal With Life \(2023\) \(developgoodhabits.com\)](https://developgoodhabits.com/275-Self-Care-Ideas-Activities-to-Deal-With-Life-2023/)

CHOOSE TO SHINE

GAEOP Member Birthdays

Submitted by Marilee Evans, GAEOP Membership Chairman

September 1 Marguerita Davilla-Telck
Olympus Jr High

Irene Gudmundson
Granger High

DeAnn Slade
Olympus High

Sarah Spencer
Granite Peaks Jr High

September 2 Melodee Bennett
Granite Peaks Jr High

Cindy Briggs
Taylorville High

Jean Gorringer
Granite Peaks Jr High

September 4 Janice Reading
Special Education

September 6 Erin Wright
Student Assessment

September 10 Stephanie Rees
Human Resources

September 11 Lourdes Montes
Copper Hills Elementary

September 13 Emily Haymond
Preschool Services

Jill Lamping
Monroe Elementary

Katie Tibbits
Granite Transition Services

September 14 Mindy Berg
Kearns High



September 14 Leasa Foust
Hunter High

Bonese Snarr
Wasatch Jr High

September 16 Donna Lloyd
Career & Technical Education

September 17 Sheyla Mangum
Benefits Office

September 19 Deborah Despain
Churchill Jr High

September 20 Heidi Brooks-Hanson
Accounting

Nancy Madrid
Copper Hills Elementary

September 21 Milena Pehar
Lincoln Elementary

Heather Zoglmann
Bacchus

September 22 Suzanne Kirk
Accounting

September 24 Trinidee Marchant
Granite Peaks Jr High

Angela Muir
Rosecrest Elementary

September 25 Tammy Bardsley
Evergreen Jr High

Tiffanee Bennett
Granite Peaks

Jessica Lokeni
Kearns High

September 29 Kerrie Sine
Olympus High

Office Professionals' Spotlight

Submitted by Marguerita Davilla-Telck, GAEOP Vice President

Sarah Bone, Matheson Jr Comp Guidance Clerk

I had been a stay at home mom for 12 years, working part time as a crossing guard and evening receptionist at a car dealership, both of which I still do, for the last eight years. I came to Granite because my youngest started first grade last year.

I have been married to my amazing husband for 15 1/2 years. We have four kids, Eli 14, Caleb 11, Oliver 9, and Betty 7. Eli was diagnosed with Type 1 diabetes in February of 2021, so the T1D kids hold a special place in my heart!

I love to design and sew clothing (I majored in Fashion Design in college) and I am a huge book worm. You can usually find me reading a new book every few days!



Joanne Jewell, Matheson Jr Financial Secretary

I started working for Granite when my youngest was in 6th grade at Copper Hills Elementary. In 2017 I transferred over to Matheson JH. I started as a SPED para and the following year helped Dawn Hauser create the Paws room. Matheson's financial secretary retired at the end of the 22-2023 school year and I was lucky enough to get the position.

I'm married to the best husband ever! We have two sons that both attended Matheson many years ago.

Some of my favorite things to do are cooking new things, traveling, reading, and playing board games.



We would love to spotlight you in one of our upcoming editions of The LINK. Please take a few minutes to fill out the survey at: [SPOTLIGHT FORM](#)



Did you Know?

Submitted by Leslie George, Administrative Rep

Helpful tips on booking and getting ready for Field Trips.

Bus Capacity:

High School/Adults = 56 max (2 per seat)

Junior High (including adults) = 70 max (half bus 2 to a seat and other half 3 to a seat)

Elementary (including adults) = 84 max (everyone is 3 to a seat)

Buses are booked on the number of students/adults given. If the number of students is higher than what is listed above, then multiple buses will be booked. On multiple bus field trips, please think ahead and organize kids in a per bus manner as to load quickly and efficiently. Trip Supervisors/Chaperones should be scattered through a bus not always up front next to the driver. Before the field trip is complete Trip Supervisors/Chaperones should designate one or a few kids to be responsible for making sure that all messes or trash have been cleaned up. Please help keep the buses clean and nice for the next field trip.

Remember when you are putting in field trips that the start time is when the trip is to leave the school. End time is when the bus should be back to your school and unloading all students, Not the time you want to leave from your field trip location. Please keep in mind that 99% of all our drivers have routes that take them from a High School to Junior High to multiple Elementary schools. Please remember that buses only load and unload in designated bus zones.

There is a layout that will give you the ability to see the name, phone number of the driver and bus number. This is in the "Detail View", if you are not able to see this, please reach out to our Field Trip Coordinator Jeff G. at 7152. If anyone has any questions/concerns/problems with any field trip please reach out and let Jeff know. We are always happy to help.



Dates & Deadlines

September 4	Labor Day
September 5	GSD Board Meeting
September 18-19	High School Parent/Teacher Conference
September 19-20	Jr High Parent/Teacher Conference
September 20-21	Elementary SEP Conference
September 22	Compensatory Day after conferences
October 3	GSD Board Meeting
October 12-13	Fall Break
October 16	Next GAEOP PD training and T/TCD



Power of Positivity

Submitted by: Monica Tovar, GAEOP Historian



Benefits of GAEOP Membership

GAEOP is a voice for office professionals within the district.

WITHOUT MEMBERSHIP - THERE IS NO ASSOCIATION.

GAEOP provides...

- An advisory committee, which meets with district administration to advocate for office professionals.
- Members of the GAEOP Board also meet with administration during Meet and Confer.
- Quarterly training and in-service opportunities to keep up with the latest techniques and district policies.
- Granite Certified Professional Standards program, with Granite Certified Office Professional (GCOP) certification. This equals more skills, recognition, and money for you.
- "The LINK" monthly newsletter
- Opportunities to network with other secretaries to create support systems and friendships.
- You are recognized with a small gift on your birthday, in December and for Administrative Professionals Week
- Professional Development Day planned for all office professionals.

Joining or renewing is easy! Membership is only \$15.00 per year. Contract employees can choose to have the membership fee auto deducted to join and will have an auto deduct each renewal year. Hourly employees will need to provide a check or cash each year.

To sign up, renew, or ask a membership question – email Marilee Evans, Membership Chairman, at mevans1@graniteschools.org.



Yes! Please sign me up to be a member of GAEOP for the 2023-2024 school year. My method of payment is...

____ Payroll deduction – **contract employees only** (\$15.00 annually)

____ Check enclosed - check # _____ OR ____ Cash (\$15.00 annually)

My birthday (month and day) _____ Employee # (for payroll deduction) _____

Name _____

Location _____

____ New Member OR ____ Renew

You may interoffice the tear-away section to Marilee Evans in Administrator Onboarding or GAEOP President, Gayna Breeze in Planning & Boundaries, with a check or cash included (hourly).

Is Your Name on the List?

The following is a list of current GAEOP members. If your name is on the list, thank you for being a member of GAEOP. If you think you should be on the list, or if you'd like to join, please contact Marilee Evans, Membership Chair at mevans1@graniteschools.org. We'd love to have you join us. For more information about GAEOP, see page 6.



Lorna Allen	Rebecca Carpenter	Diane Fowler	Rebecca Johnson	Jolene Nelson	Tanya Sargent
Debbie Allen	Jaqueline Carrillo-Valle	Leslie Frank	Corinne Jones	Jennifer Newland	Mindy Scherzinger
Lezlie Anderson	Su-Hui Chang	Kelly Franz	Ann Jones	Crystal Newman	Carol Seastrand
Christy Anderson	Chrystal Chapman	Lyndsay Fraser	Jennifer Justesen	Kim Nickerson	Bonnie Seastrand
Carina Anderson	Michelle Clark	Lucero Yvonne Garcia	Gloria Kidd	Carol Niebuhr	Julie Shorts
Monika Andreason	Sharon Clark	Whitney Garcia	Suzanne Kirk	Kaylynn Oldenburg	Samantha Simister
Janet Arakaki-Moulton	Annette Cline	Liz Garza	Jana Klein	Kiku Oldroyd	Kerrie Sine
Nakia Armstrong	Shawna Cluff	Leslie George	Sabrena Koehler	Karalee Olson	DeAnn Slade
Cheyenne Ashton	Wendy Cochran	Kimberly Gilbert	Lindsay Koehler	Stasie Orme	April Smith
Laurie Atkins	Kathy Conley	Diane Gilmore	Jill Lamping	Michelle Ortega	Bonese Snarr
Michelle Autry	Karin Cooper	Virginia Glaittli	Lori Lape	Kelly Oveson	Linda Sorensen
Berenice Ayala	Gwen Coulson	Judy Godoy	Debbie Larsen	Jess Padmos	Melanie Sotele
Katie Baker	Sandi Crosby	Ann Gordon	Julie Larsen	Ness Park	Sarah Spencer
Heather Bankhead	Cassie Daley	Jean Gorringe	Donna Leppink	Kari Parry	Faith Stevens
Tammy Bardsley	Marguerita Davilla-Telck	Cristi Green	Leisl Leystra	Debbie Paul	Linda Stevenson
Sam Basham	Breezy Davis	Kauanoë Greenland	Jeanette Liddell	Shelia Pe'a	Aleshia Stutz
Celeste Bauer	Deborah Despain	Irene Gudmundson	Donna Lloyd	Jamey Pease	Lana Sutton
Tracy Baumgartner	Crystal Dial	Maria Carmen Guevara	Jessica Lokeni	Milena Pehar	Santa Swartzmiller
Melodee Bennett	Dawnette Dial	Sarah Guyer	Risa MacKay	Amanda Pennington	Shirlene Teigen
Tiffanee Bennett	Kim Dixon	Jodi Halaëua	Julene Maddocks	Diana Pennington	Adrianna Telck
Mindy Berg	Jami Donio	Julianne Hamblin	Nancy Madrid	Angie Pester	Katie Tibbits
Jacob Bergeson	Sandra Dorius	Brenda Harris	Sheyla Mangum	Leni Peterson	Darla Tolman
Carol Berlin	Lola Dunn	Selene Harrison	Karen Manning	Andrea Petty	Marie Tomlinson
Cathy Bird	Michelle Eastman	Emily Haymond	Trinidee Marchant	Kacie Pfeil	Lafo Tonga
Karen Bowden	Paula Edmonds	Kelly Hazel	Christy Margetts	Melissa Place	Monica Tovar
Jane Bracken	Brandi Elegante	Nancy Heckenliable	Enory Martinez	Vicki Platt	Jody Trujillo
Gayna Breeze	Rose Elkins	Wendy Heslink	Melissa Maughan	Audrey Price	Samantha Tullius
Sally Breinholt	Karen Elkins	Teresa Himmelberger	Harley McCall	Oliana Pulous	Lisa Turner
Cindy Briggs	Maren Erickson	Nanners Himmer	Cindy McCleve	Caroline Ramos	Jenn Vargo
Cris Brimley	Teresa Evans	Pam Hopper	Tennille McCleve-Mendez	Jill Rasmussen	Brenda Waid
Heidi Brooks-Hanson	Marilee Evans	Teresa Hughes	Amy McCumber	Michelle Raymond	Jessica Watkins
Ruth Brown	Beverly Fairclough	Kaylene Hughes	Dustie McDonald	Janice Reading	Lindy Watts
Tresa Brown	Randa Farnsworth	Andrea Ingleby	D Meadowcroft	Leesa Rij	Ty Whiting
Jacki Brunson	Mary Fasig	Jessica Inman	Stefanie Meier	Mae Roan	Lora Willhard
Nick Buhler	Lindsay Fidler	Shauna Jackson	Marcinda Mohr	Diane Roberts	Darla Williams
Trinda Burdett	Melody Fisher	Jennifer Jackson	Lourdes Montes	Francisca Rodriguez	Anna Williams
Stacy Bushell	Kristin Fitzgerald	Rozena Jackson	Kari Montoya	Stephanie Rodriguez	Erin Winkler
Courtney Call	Charity Flanagan	Cynthia Jacobsen	Nancy Morales	Kathy Roos	Kim Wolfenbarger
Lesla Campbell	Marilyn Floyd	Elisa Jenkins	Angela Muir	Wendy Rosebery	Amy Wolters
Lisa Cannon	Michelle Foster	Cassie Jensen	Nayeli Munoz Navarro	Shauna Ross	Erin Wright
LaRene Carlson	Leasa Foust	Julye Jex	Tara Nelson	Jacqueline Rosvall	Doreen Yates

Meet the 2023-2024 GAEOP Board

Submitted by Gayna Breeze, GAEOP President



Gayna Breeze, President

Chair of Advisory, Meet and Confer, and PDD

My favorite colors are purple and yellow because they make me smile. I enjoy Cherry Coke, but I'm trying to make ice water my favorite drink. I love Peanut M & M's, chocolate covered almonds, and caramel popcorn. I am a graduate of Granite and have been working for Granite School District for about 20 years. Since spring of 2016 I've been in the Planning and Boundaries department and I love meeting people through my job. My hobbies include playing card games, word puzzles, growing flowers, and spending time with family. I am working on eating healthier so I can have more energy and hopefully be around for many more years.



Marguerita Davilla-Telck, Co-Vice President

Advisory Committee, Newsletter Co-Editor

As a child, there was a time I asked the neighbor kids to call me Rainbow. I love all colors! I have long loved to cook and have become a pescatarian for health reasons. I enjoy the occasional coke and love savory snacks. I have been married to my best friend for the last 31 years, have four children and seven grandchildren. I enjoy gardening, tie dye, sewing and spending time with my family. I have been working with Granite students and patrons for the last 24 years and I could not ask for a better job! I am most passionate about making a better world for everyone.



Kelly Oveson, Co-Vice President

By-Law Chairperson, PDD and PSP Committees

My favorite colors are blue and green. I like blue, and Kelly Green is my name. My favorite soda is Rockstar Boom orange. Reese's Peanut Butter Cups are my favorite snacks. I enjoy Theatre immensely and spend a lot of time working at Hale part-time as a second job. My wife, Lisa, also works there. Other hobbies of mine include diamond art and plastic canvas. A goal I am working on is getting my PSP. I have worked at Nutrition Services since 2015 and I look forward to serving on the GAEOP board to help the organization move forward and grow.



Trinda Burdett, Secretary

Advisory Committee, Professional Development Co-Chair

My favorite color is purple. Why? Just because. My favorite drink is an Energy Wild Strawberry flavor packet and my favorite snack depends on the day. I love chocolate, toffee, peanut butter, and kettle corn. I enjoy doing anything my boys or hubby are doing, including riding in our side by side, camping, and watching them race cars, oh and I love to bake! I have been in Ed Tech since 2013 and I LOVE it here! This year I am learning how to be an empty nester and enjoying all the new things coming my way.



Virginia Glaittli, Treasurer I

Chair of Budget/Finance, Service Projects Co-Chair

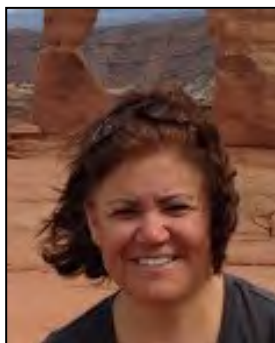
I like all the colors of the rainbow. Colors make me happy and I cannot choose just one favorite color. However, my favorite soda is a Diet Coke, and my favorite snack is a Snickers candy bar. I enjoy crafting, reading, and playing with my grandbabies (cats). One of my current goals is to become more proficient in excel and mail merge. I am the principal secretary at Beehive Elementary School.



Marilee Evans, Membership

Membership Chair, Newsletter Co-Editor

I am currently working in Administrator Onboarding, and I love working with all the new administrators. I have previously worked in Human Resources. Before coming to Granite, I worked for the State of Utah and SLCC. I do enjoy several hobbies which include quilting, crafting, needlework, and up-close photography of nature. A goal that I am currently working on is eating healthy.



Monica Tovar, Historian

History book, and Photos Chair, Scholarship Committee

Pink is my favorite color because it fits in my color wheel. I love Diet Coke. Nuts are my favorite snack. My hobbies include traveling and hiking. I enjoy a good story, whether it is a book, a play, or a movie. Right now, I am working on teaching my dog to be nicer person on the trail. I am currently enjoying my position as Career Center Secretary at Taylorsville High School.



Julianne Hamblin, Immediate Past President

Presidential Aide; Advisory, PSP, and Scholarship Committees

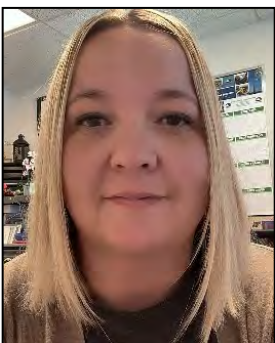
My favorite color is purple because it makes me smile. My favorite soda is Coke Classic and Snickers ice cream bars are a favorite snack. I enjoy attending concerts in the park during the summer. I recently got an e-bike and am on the lookout for pretty bike rides. A couple of goals I am working on include utilizing Outlook better for scheduling and task management, and making my digital files more efficient.



Elisa Jenkins, Executive Representative.

Mentor Program Chair

My favorite color is purple, because my kids are at Tooele High School and their school colors are purple and black. My favorite soda is Diet Coke and I love to snack on popcorn and Peanut M&M's. I enjoy working in my yard, and watching my son play basketball and baseball. I am working on getting pictures of my family organized.



Leslie George, Administrative Representative

Advisory Committee and Professional Development Co-Chair

Blue is my favorite color. I just like the variety it has. My favorite soda is Dr. Pepper and I love sugar cookies. I enjoy reading and playing games. I am working on being more positive and getting to know more people in the district.



Carol Seastrand, High School Representative

Membership Christmas Gift Chair

I work at Skyline High School as the Principal Secretary. I have two kids Jesse and Caitlin. Jesse lives in Cheyenne Wyoming and Catilin moved to Seattle Washington in March. My favorite color is green. I love Diet Coke, Pay Day candy bars, and wafer cookies. Some hobbies that I enjoy are reading and making wood crafts. My current goal is to get my house cleaned out.



Dawnette Dial, Junior High Representative

GEM Award Co-Chair

My favorite color is yellow because it's a happy, warm color. I love me some crunchy English toffee, especially surrounded by chocolate – like in a Heath candy bar. I like to use any spare time I have to work on remodeling/updating my house, gardening, crafts and sewing. I have been working for Granite School District for many years and I am currently the Principal Secretary at Granite Park Junior High.



Kari Montoya, Elementary East Representative

Advisory Committee, Service Projects Co-Chair, and Ways and Means Chair

I love things with full colors. Everything unique pulled together. Dr. Pepper is my favorite soda, and my favorite snacks are chips and salsa or a Whatchamacallit candy bar. I enjoy baking, crafting, sewing, and golfing. I am currently the Principal Secretary at Olene Walker Elementary. I am a huge advocate for children and love teaching kids learn to advocate for themselves.



Ty Whiting, Elementary West Representative

GEM Award Co-Chair, Social Media / Publicity Chair

My favorite colors are black and yellow, like a bumble bee. I enjoy spending time in my garden and out taking photos of all types of subjects. I am a child of the 90's so any type of snack resembling a lunchable is perfect for me! In my free time you can find me working on a knitting project. I am passionate about making sure people are heard and have the resources they need to be successful. My current job position is Principal Secretary at Elk Run Elementary.



Diane Gilmore, Part Time Representative

Birthday Recognition Chair

When asked my favorite color I would have to say teal. Trendy, I know. I love Diet Dr. Pepper and Gary's Gourmet Caramel Balls (if you have not tried them, they are a local company out of West Haven, and they are WONDERFUL!). I love all things outdoors, and I hike as often as I can. Our Utah mountains are top-notch; I genuinely believe we live in the best state for hiking. I plan most vacations around the National Parks or fun places to hike. I was lucky enough to start at Fox Hills Elementary when my youngest, who is now in his second year of college, was a sixth grader. Working in an elementary school brings me such happiness because I get to continue to coordinate the Great Artist Program at Fox Hills.



2023-2024 GAEOP Board Members

"The Link" is published 10 times per year for approximately 500 office professionals of Granite School District. Contributing materials are welcome and should be sent to the editor via email:

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Co-Editor

Administrator Onboarding
mevans1@graniteschools.org

Marguerita Davilla-Telck
Co-Editor

Olympus Jr High
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We reserve the right to accept, edit, or reject any material submitted. The deadline for contributing materials is the 20th of each month. GAEOP is affiliated with NAEOP National Association of Educational Office Professionals



Visit Our Website

www.gaeop.weebly.com

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Trinda Burdett, GAEOP Secretary
Marguerita Davilla-Telck, GAEOP Co-Vice President
Cindy Dunn, Director, Elementary School Leadership & Improvement
Patrick Flanagan, Director, Human Resources
Leslie George, GAEOP Administrative Representative
Julianne Hamblin, CEOE, GAEOP Immediate Past President
Kari Montoya, GAEOP Elementary East Representative
Rich Nielsen, Director, Secondary School Leadership & Improvement

The advisory committee meets monthly to discuss issues concerning the Granite School District office professionals.