

NOW SHOWING

Benefits 101 *

*Berkley King
Benefits Coordinator
Granite School District*

Insurance doesn't have to be intimidating. Come learn why the changes for Granite Well-Being and the driving forces behind the changes. Learn more about insurance and how Affordable Care Act is affecting Granite School District. Learn about your leave options and what needs to be done to apply for leave.

Creating a Website *

*Chris Mower
Communications WP Guy
Granite School District
2 hour session*

Have you ever wanted to create your own website? In this hands-on, code-free course you will learn step-by-step how to use. *WordPress* is the world's most popular website creation system in creating a website from scratch in a matter of minutes. Plus learn dozens of other tips and tricks to make your website stand above the crowd. (Come prepared with the type of website you would like to create, i.e., wedding, family website, business, etc.)

First Aid *

*Suzann Tibbitts
Granite School District Nurse*

This class will give you the necessary instruction when immediate attention may be needed until Emergency personnel arrives.

Fiscal Policy Update *

*Chris Lewis ~ Accounting
Jared Gardner ~ Purchasing
Granite School District*

There is a new 2015 reversion of the Fiscal Policy Manual. Purchasing and Accounting will be going through and explaining the changes from the 2013 version. Highlights include updates to and relocation of several Administrative Memoranda into the manual, changes in some dollar thresholds that will make your life easier, integration of changed legal requirements recently made by the Legislature and Federal government. It will be riveting and you won't want to miss Jared's jokes. A good time is guaranteed for all (using a very liberal definition of 'good time'). Attend this class and all of your wildest dreams will come true!

Google Docs *

*Teresa Bruin ~ Ed. Technology
Granite School District
2 hour session
Danielle Sloan ~ UEN
2 hour session*

Participants in this basic Google class will learn about their district Google accounts, how to access them and what they include. This class will cover Google Drive, Gmail and Google Docs, sheets and forms. We will create docs, sheets and forms and then practice collaborating with and sharing them. Special features and tools within each of these components will be covered as well. Other Google apps will be introduced if time allows.

Healthy Cooking *

*Chef Jeff Gratton
Granite School District*

Learn how to make quick and easy meals in just 30 minutes.

Managing Stress and Fitness in the Workplace*

*Penny O'Brien
VASA Gym*

Today stress is an epidemic in the western world! What is perhaps most interesting about stress is that it has both positive and negative implications in the lives of working Americans. During this one hour course you will learn how to combat stress through new knowledge and techniques specifically focused on physical activity in the workplace.

Microsoft Outlook *

*Cherie Anderson ~ Ed. Technology
Granite School District
2 hour session*

See all the bells and whistles that Outlook offers you...managing tasks, assignments and calendar events as well as schedule rooms with Outlook calendar. Would you like to learn to make an invite? Come have some email fun.